



## Broadview Takes Fort Garry Industries to the Cloud for Rock-Solid Compliance and Anytime, Anywhere Access

### Company Profile

Established in 1919 by Fred Sicinski as a modest tire repair shop, Fort Garry Industries has evolved into its present position as the leading supplier of truck and trailer parts for Western Canada's transportation industry. Originally a small shop located between Fort St. and Garry St. in downtown Winnipeg, Fort Garry has grown into a multi-site operation consisting of three operating divisions: an aftermarket parts and service division, an original equipment division and a remanufacturing division that rebuilds brakes and other components.

The company consists of 502 employees, 100 of whom work in the Winnipeg branch, which contains the company's corporate offices, aftermarket sales showroom, drive-through service bays and equipment sales offices. The remanufacturing facilities are in a separate facility located southeast of the city.

Given the size of their company, FGI became interested in doing a proof of concept (PoC) for SharePoint utilizing a simple workflow, that could potentially span all branches and regions of their company, where a proper paper based procedure already existed and could be easily transferred to SharePoint. Incident Reporting was the perfect candidate. By moving it to SharePoint, they were able to reduce back and forth communication and spend less time filling in redundant required fields. They also experienced better reporting, sorting and filtering of documents.



## Reimagining Data Workflows in the Cloud

When [FGI person] and [Broadview person] first sat down to discuss the possibility of a cloud-based solution, such as SharePoint, for document management, [FGI person] quickly realized that they would benefit from more than just a document management system. “Through our discussions with Broadview, we realized that there was an enormous potential to increase the collaboration capabilities of teams working from different sites,” said [FGI person]. “We have a growing segment of our workforce requesting to work offsite or during extended hours. Traditional solutions, such as VPNs, are both inconvenient and unreliable.”

It quickly became clear to Broadview that the solution for FGI would comprise two parts: Office 365 and SharePoint.

In preparation for the migration to the cloud, Broadview spent time with FGI to determine which processes would be most readily adopted while having the most significant initial impact. The teams worked to devise a plan that covered implementation, migration and user adoption.

The implementation began gradually, with email being migrated to Office 365 and a handful of employees enrolling. From here, Broadview and FGI worked together to create a SharePoint form that is consistent with what employees were used to, while also providing a consistent format for collecting, entering and sharing information. Using mobile devices, users can enter information at the same location from which they gather it. Based on data entered into the form, the appropriate users can be assigned a task, and can either close or reassign the form back to the individual for any reasons. Once an incident report form is complete, it is maintained in SharePoint, which enables full indexing and search capabilities. The entire SharePoint implementation is integrated with Office 365, with all workflow steps delivered through email.

After several weeks, Broadview rolled out the Office 365 email capabilities, as well as the SharePoint implementation and Office 365 productivity applications, to the rest of the FGI team.



## Meeting Compliance While Enabling Flexible Employee Access

FGI has reaped the benefits of Office 365 in many ways. “For starters, our staff is now able to work from any device. For us, this has meant employees are checking emails at night and collaborating more effectively when on the road. And because the Office 365 user experience so closely resembles that of the Office Online, most of our employees required minimal training before readily adopting the technology,” said [FGI person].

The time it takes for FGI’s teams to complete incident reports has been reduced drastically. Almost all human error has been eliminated, and compliance is met with ease, thanks to simple and intuitive role assignments, version tracking, and access controls.

### **Benefit Summary:**

- All company documents, emails and resources are available 24/7, from anywhere
- No time-consuming manual tracking: all workflows and updates are automated
- Excel spreadsheet report of all logged incidents
- Required fields are enforced, aiding compliance
- Automated approval and resubmission process
- All created accident reports are now stored centrally and are fully indexed for searching

## About Broadview Networks

Broadview Networks is a System Integrator focused on creating and maintaining the essential IT solutions that businesses depend on. These components include network operating system, data storage, email, network connectivity and network security. Broadview has established itself as a trusted provider of quality IT solutions offering expertise and service. Working alongside both Technical and Business Professionals, Broadview's philosophy is one of collaboration and teamwork. Broadview has strategically built close relationships with a highly select group of Partners. From the strength of this Partner Community, Broadview delivers comprehensive IT Infrastructure solutions.

To learn more about how your business can benefit from Microsoft Office 365, [contact Broadview today.](#)